



CHELTENHAM

BOROUGH COUNCIL

Notice of a meeting of Overview & Scrutiny Committee

Monday, 6 June 2022
6.00 pm
Council Chamber - Municipal Offices

Membership	
Councillors:	John Payne (Chair), Steve Harvey (Vice-Chair), Graham Beale, Nigel Britter, Jackie Chelin, Stephan Fifield, Sandra Holliday, Louis Savage, Julian Tooke and Suzanne Williams

The Council has a substitution process and any substitutions will be announced at the meeting.

Important Notice

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The Chair will confirm this at the start of the meeting.

If you make a representation to the meeting, you will be deemed to have consented to be filmed and to the possible use of those images and sound recordings for broadcasting and/or training purposes.

Agenda

1.		APOLOGIES	
2.		DECLARATIONS OF INTEREST	
3.		MINUTES OF THE LAST MEETING Minutes of 28 th March meeting	(Pages 5 - 8)
4.		PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS	
5.		CABINET BRIEFING Briefing from Councillor Jeffries, Deputy Leader, on the updated Cabinet Member and Officer portfolios Objective: An update from the Cabinet on key issues for Cabinet Members which may be of interest to Overview and Scrutiny and may inform the work plan	(Pages 9 - 10)

6.		MATTERS REFERRED TO COMMITTEE	
7.		<p>CLIMATE CHANGE OVERVIEW Objective: To look at CBC’s climate change initiatives and the relevant Cabinet/Council decisions in the near future, measuring outcomes and addressing risks</p> <p>Alexandra Wells (Climate Emergency Project Support Officer) Laura Tapping (Climate Emergency Programme Officer)</p>	(Pages 11 - 14)
8.		<p>OVERVIEW AND SCRUTINY REVIEW (2020) - FOLLOW UP Objective: Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?</p> <p>Darren Knight (Executive Director People and Change)</p>	(Pages 15 - 26)
9.		<p>DIGITAL PLATFORM IMPLEMENTATION AND CUSTOMER ACCESS Objective: Update on the implementation of the digital platform</p> <p>Darren Knight (Executive Director People and Change) Sanjay Mistry (Programme Manager)</p> <p>Discussion paper to follow</p>	
10.		<p>FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED Gloucestershire Economic Growth O&S Committee (31st May) – update from Cllr. McCloskey to follow.</p> <p>The Gloucestershire Health O&S Committee and Police and Crime Panel have not met since the May elections.</p>	
11.		REVIEW OF SCRUTINY WORKPLAN	(Pages 27 - 30)
12.		DATE OF NEXT MEETING 4 th July 2022	
13.		<p>LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION The committee is recommended to approve the following resolution:-</p> <p>“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 3, Part (1) Schedule (12A) Local Government Act 1972, namely:</p>	

		Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information).	
14.		<p>END OF YEAR PERFORMANCE REVIEW</p> <p>Objective: Consider the end of year performance: have we achieved what we set out to, and if not, why?</p> <p>Darren Knight (Executive Director People and Change) Ann Wolstencroft (Program Manager, HR)</p> <p>Discussion paper to follow</p>	
15.		<p>EXEMPT MINUTES</p> <p>Exempt minutes of 28th March meeting</p>	(Pages 31 - 36)
		<p>Informal de-brief</p> <p>What went well? Can we identify opportunities for improvement or training needs?</p>	

Contact Officer: Harry Mayo, Democracy Officer,
Email: democratic.services@cheltenham.gov.uk

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Overview & Scrutiny Committee

**Monday, 28th March, 2022
6.00 - 7.50 pm**

Attendees	
Councillors:	Dilys Barrell, Alisha Lewis, Emma Nelson, John Payne, Julie Sankey and David Willingham (Reserve)
Also in attendance:	Bev Thomas, Harry Mayo, Darren Knight, John Chorlton, Paul Minnis and Ann Wolstencroft

Minutes

1. APOLOGIES

Cllrs. Britter, Flynn, Hegenbarth, Mason and Stafford sent apologies.

In the absence of the Chair and Vice-Chair, Cllr. Payne was elected to chair the meeting.

2. DECLARATIONS OF INTEREST

Cllr. Nelson noted that she was the wife of the Police and Crime Commissioner, in case he or the Police and Crime Panel were discussed.

3. MINUTES OF THE LAST MEETING

The minutes of the 28th February meeting were approved and signed as a correct record.

4. PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS

There were none.

5. CABINET BRIEFING

There was no Cabinet briefing.

6. MATTERS REFERRED TO COMMITTEE

There were none.

7. FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED

Cllr. Barrell's update from the 8th March HOSC meeting was taken as read. She acknowledged that, in view of various comments that had come to her, Covid numbers were still very high and there were occasionally long waits for ambulance handovers. Her impression was that the hospitals were very aware of this problem, and that it needed everyone working together to overcome it. The issue was linked to inadequate social care, which prevented people being

released from hospital. A lot more detail was available in the video of the meeting, as linked in her update.

She also added that following on from the recent Council motion on road crossings, there were plans in hand for a road safety forum to bring all sorts of relevant parties together to discuss road safety and try and move things forward.

One Member asked about the issue of child obesity mentioned in the update. What were the measures undertaken to improve the situation, and what were its main causes? Cllr. Barrell noted that she was not an expert in this, but that the Q&A section of the video could be very useful. She suspected that the Covid crisis would have exacerbated the problem due to people being stuck at home, and added that No Child Left Behind was doing very positive work on the subject.

8. UPDATES FROM SCRUTINY TASK GROUPS

The update from the forthcoming Scrutiny Task Group on Tackling Multiple Deprivation was taken as read.

Cllr. Willingham highlighted that while the task group would not begin formally until after the May elections (so that new councillors had the opportunity to sit on the group) preparatory work was going on behind the scenes to identify what levers of power the council could directly influence. These included housing (as a provider through CBH), housing enforcement and revenues and benefits. It was important to focus on the areas where the council had genuine power.

9. REVIEW OF SCRUTINY WORKPLAN

There were no comments on the scrutiny workplan.

10. DATE OF NEXT MEETING

There were no comments on the scrutiny workplan.

11. LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION

Members resolved to move into exempt session.

12. CYBER SECURITY

Darren Knight (Executive Director People and Change) and John Chorlton (Chief Technology Officer, Publica) presented a discussion paper on the council's prevention and monitoring measures in place to mitigate a possible cyber incident, and responded to Member questions.

13. REVIEW OF COUNCIL KPIS, PROJECTS AND RISKS

Darren Knight (Executive Director People and Change), Paul Minnis (Cyber Program Manager) and Ann Wolstencroft (Program Manager, HR), discussed the council's key performance indicators and how it identified and responded to risks. They also gave a demonstration of the Clearview system, particularly with regard to the Cyber Central project, and responded to Member questions.

Chairman

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Function	Lead Member	Strategic Lead	ELT Lead	Officer Support	Email Address	Division	Delivery Vehicle	Provider Lead Officer
Public Toilets	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Karen Watson / Gemma Bell (asset)	Karen.Watson@cheltenham.gov.uk / Gemma.Bell@cheltenham.gov.uk	Finance Assets and Regeneration	Ubico Ltd	Beth Boughton
Recycling	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Karen Watson	Karen.Watson@cheltenham.gov.uk	Communities and Place	Ubico Ltd	Beth Boughton
Street Cleaning	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Karen Watson	Karen.Watson@cheltenham.gov.uk	Communities and Place	Ubico Ltd	Beth Boughton
Waste Collection (including trade waste)	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Karen Watson	Karen.Watson@cheltenham.gov.uk	Communities and Place	Ubico Ltd	Beth Boughton
Grounds Maintenance	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Adam Reynolds	Adam.Reynolds@cheltenham.gov.uk	Communities and Place	Ubico Ltd	Beth Boughton
Waste Partnerships & Policy	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Karen Watson	Karen.Watson@cheltenham.gov.uk	Communities and Place		
Alloiments (part of wellbeing)	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Adam Reynolds	Adam.Reynolds@cheltenham.gov.uk	Communities and Place		
Parks and Play Areas	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Adam Reynolds	Adam.Reynolds@cheltenham.gov.uk	Communities and Place		
Trees (street and parks)	Waste, Recycling & Street Services	Iain Dobie	Darren Knight	Chris Chavasse	Chris.Chavasse@cheltenham.gov.uk	Communities and Place		
Sustainability/Climate Change	Climate Emergency	Alsha Lewis	Darren Knight	Laura Tapping	Laura.Tapping@cheltenham.gov.uk	Communities and Place		
Achieving Cheltenham Net Zero	Climate Emergency	Alsha Lewis	Darren Knight	Laura Tapping	Laura.Tapping@cheltenham.gov.uk	Communities and Place		
Behavioural & Cultural Change To Embed Action On Climate	Climate Emergency	Alsha Lewis	Darren Knight	Laura Tapping	Laura.Tapping@cheltenham.gov.uk	Communities and Place		
Surface Water Flooding	Climate Emergency	Alsha Lewis	Darren Knight	Rebecca Silence	Rebecca.Silence@cheltenham.gov.uk	Communities and Place		
Modal Shift - including walking and cycling and zero emission transport	Climate Emergency	Alsha Lewis	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
High Street	Cyber, Regeneration & Commercial Income	Mike Collins	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
GCC Transport Liaison	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Paul Minnis / Tracey Birkinshaw	Paul.Minnis@cheltenham.gov.uk / Tracey.Birkinshaw@cheltenham.gov.uk	Finance Assets and Regeneration		
Golden Valley/Cyber Central/West Chelt	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Paul Minnis	Paul.Minnis@cheltenham.gov.uk	Finance Assets and Regeneration	Gloucestershire Airport Ltd	Karen Taylor
Airport	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Paul Minnis	Paul.Minnis@cheltenham.gov.uk	Finance Assets and Regeneration		
Building Control	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Ian Smith	Ian.Smith@cheltenham.gov.uk	Finance Assets and Regeneration		
Future Developments and Strategic Transport	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Paul Minnis / Tracey Birkinshaw	Paul.Minnis@cheltenham.gov.uk / Tracey.Birkinshaw@cheltenham.gov.uk	Finance Assets and Regeneration		
Cemetery and Crematorium	Cyber, Regeneration & Commercial Income	Mike Collins	Paul Jones	Ben Jenkins	Benjamin.Jenkins@cheltenham.gov.uk	Finance Assets and Regeneration		
Finance	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Gemma Bell	Gemma.Bell@cheltenham.gov.uk	Finance Assets and Regeneration		Paul Jones
Revenues and Benefits - Policy	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Jayne Gilpin	Jayne.Gilpin@cheltenham.gov.uk	Finance Assets and Regeneration		
Property/Asset Mgt/Investment	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Gemma Bell	Gemma.Bell@cheltenham.gov.uk	Finance Assets and Regeneration		
Elections and Electoral Registration	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Kim Smith	Kim.Smith@cheltenham.gov.uk	Finance Assets and Regeneration		
Royals and Pensions	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Publica	Publica@cheltenham.gov.uk	Finance Assets and Regeneration	Publica	Kate Righton
Members Allowances	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Bev Thomas	Bev.Thomas@cheltenham.gov.uk	Finance Assets and Regeneration		
Internal Audit	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Lucy Cater	Lucy.Cater@cheltenham.gov.uk	Finance Assets and Regeneration	South West Audit Partnership (SWAP)	Lucy Cater
Counter Fraud Unit	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Emma Cathcart	Emma.Cathcart@cheltenham.gov.uk	Finance Assets and Regeneration	Counter Fraud Unit	Emma Cathcart
Car Parking	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Jayne Gilpin	Jayne.Gilpin@cheltenham.gov.uk	Finance Assets and Regeneration		
Fleet Management	Finance Assets and Regeneration	Peter Jeffries	Paul Jones	Jayne Gilpin	Jayne.Gilpin@cheltenham.gov.uk	Finance Assets and Regeneration		
Wilson Art Gallery & Museum	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place	L&C Trust	Laurie Bell
Arts/Festivals/Entertainments	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place	L&C Trust	Laurie Bell
Sport & Play Development	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place	L&C Trust	Laurie Bell
Leisure Facilities	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place	L&C Trust	Laurie Bell
Town Hall	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Public Art Panel	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Sophie Barton (Mat Leave cover)	Sophie.Barton@cheltenham.gov.uk	Communities and Place		
Events Management	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Heien Mole (from July)	Heien.Mole@cheltenham.gov.uk	Communities and Place		
Healthy Living	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Business Strategy, Destination Marketing, Branding	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Branding	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Economic Development	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Cheltenham Trust	Economic Development, Culture, Tourism & Wellbeing	Max Wilkinson	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Homelessness/Housing Needs	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place		
Supporting People and Housing (related support)	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place		
Housing - Private Rented Sector	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place	Cheltenham Borough Homes Ltd	Steve Stater
Housing - Public	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place		
Housing Enabling	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place		
Town of Sanctuary - Settlement of Refugees and Asylum Seekers	Housing	Victoria Atherstone	Paul Jones	Martin Stacy	Martin.Stacy@cheltenham.gov.uk	Communities and Place		
Monitoring Officer & Standards (no DPO)	Leader	Rosena Hay	Howard Norris (interim)	Louis Krog	Louis.Krog@cheltenham.gov.uk	Chief Executive	One Legal (Tewksbury BC)	
Emergency Planning	Leader	Rosena Hay	Gareth Edmundson	Louis Krog	Louis.Krog@cheltenham.gov.uk	Chief Executive		
Leadership Gloucestershire	Leader	Rosena Hay	Gareth Edmundson	Louis Krog	Louis.Krog@cheltenham.gov.uk	Chief Executive		
South West Councils	Leader	Rosena Hay	Gareth Edmundson	Louis Krog	Louis.Krog@cheltenham.gov.uk	Chief Executive		
LGA/DON	Leader	Rosena Hay	Gareth Edmundson	Louis Krog	Louis.Krog@cheltenham.gov.uk	Chief Executive		
Communications	Leader	Rosena Hay	Darren Knight	Katie Sandey	Katie.Sandey@cheltenham.gov.uk	Communities and Place		
Corporate Performance, Policy and Business Plan	Leader	Rosena Hay	Gareth Edmundson	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
Council Shareholder (e.g. Ubico, Publica, CBH, Airport)	Leader	Rosena Hay	Gareth Edmundson	Gill Morris	Gill.Morris@cheltenham.gov.uk	Chief Executive		
Business Improvement District	Leader	Rosena Hay	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Constitution	Leader	Rosena Hay	Darren Knight	Bev Thomas	Bev.Thomas@cheltenham.gov.uk	Communities and Place		
Democratic Services	Leader	Rosena Hay	Howard Norris (interim)	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
HR/People/OD	Leader	Rosena Hay	Gareth Edmundson	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
Economic Growth Joint Committee and Western Gateway	Leader	Rosena Hay	Gareth Edmundson	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Chief Executive		
Cheltenham Strategic Advisory Board	Leader	Rosena Hay	Gareth Edmundson	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
Corporate Governance/SIC	Leader	Rosena Hay	Gareth Edmundson	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
Risk Management	Leader	Rosena Hay	Gareth Edmundson	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Chief Executive		
Levelling Up	Leader	Rosena Hay	Gareth Edmundson	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Chief Executive		
Joint Strategic Plan	Leader	Rosena Hay	Gareth Edmundson	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Chief Executive		
Community Development	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Voluntary/Community Groups	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Assets of Community Value & Appeals	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Community Partnership	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Equalities and Diversity	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Children & Young People	Safety & Communities	Flo Clucas	Darren Knight	Tracy Brown	Tracy.Brown@cheltenham.gov.uk	Communities and Place		
Safeguarding	Safety & Communities	Flo Clucas	Darren Knight	Tracy Brown	Tracy.Brown@cheltenham.gov.uk	Communities and Place	Cheltenham Borough Homes Ltd	Steve Stater
NCLB	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
PCC Liaison	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Safer Gloucestershire	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
CLIC	Safety & Communities	Flo Clucas	Darren Knight	Bev Thomas/Jennie Ingram	Bev.Thomas@cheltenham.gov.uk / Jennie.Ingram@cheltenham.gov.uk	Communities and Place		
Scrutiny liaison	Safety & Communities	Flo Clucas	Darren Knight	Bev Thomas	Bev.Thomas@cheltenham.gov.uk	Communities and Place		
Community Safety Partnership	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Health and Wellbeing Board	Safety & Communities	Flo Clucas	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
SOLACE	Safety & Communities	Flo Clucas	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Public Liaison	Safety & Communities	Flo Clucas	Darren Knight	Richard Gibson	Richard.Gibson@cheltenham.gov.uk	Communities and Place		
Env. Pollution and Contaminated Land	Customer & Regulatory Services	Martin Horwood	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Food Safety & Health and Safety	Customer & Regulatory Services	Martin Horwood	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Licensing	Customer & Regulatory Services	Martin Horwood	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Env & Safety Enforcement	Customer & Regulatory Services	Martin Horwood	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Housing - Private Inspections and Enforcement	Customer & Regulatory Services	Martin Horwood	Darren Knight	Head of Public Protection (to be appointed)		Communities and Place		
Pest Control	Customer & Regulatory Services	Martin Horwood	Darren Knight	Judy Hbbert	Judy.Hbbert@cheltenham.gov.uk	Communities and Place		
Complaints/FOI	Customer & Regulatory Services	Martin Horwood	Darren Knight	Beth Sears	Beth.Sears@cheltenham.gov.uk	Communities and Place		
Customer Services	Customer & Regulatory Services	Martin Horwood	Darren Knight	Judy Hbbert	Judy.Hbbert@cheltenham.gov.uk	Communities and Place		
Local Plans/LDF	Customer & Regulatory Services	Martin Horwood	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Planning	Customer & Regulatory Services	Martin Horwood	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Development Management	Customer & Regulatory Services	Martin Horwood	Darren Knight	Tracey Birkinshaw	Tracey.Birkinshaw@cheltenham.gov.uk	Communities and Place		
Business Continuity	Customer & Regulatory Services	Martin Horwood	Darren Knight	Ann Wolstencroft	Ann.Wolstencroft@cheltenham.gov.uk	Communities and Place		
ICT	Customer & Regulatory Services	Martin Horwood	Gareth Edmundson	Ann Wolstencroft / John Chorlton	Ann.Wolstencroft@cheltenham.gov.uk / John.Chorlton@publicaproup.uk	Chief Executive		
Digital Platform	Customer & Regulatory Services	Martin Horwood	Darren Knight	Saraj Mistry	Saraj.Mistry@cheltenham.gov.uk	Communities and Place		
Like4me Homes	Customer & Regulatory Services	Martin Horwood	Darren Knight	Judy Hbbert	Judy.Hbbert@cheltenham.gov.uk	Communities and Place		

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Information/Discussion Paper

Overview and Scrutiny Committee – 6th June, 2022

Climate Emergency Overview

This note contains the information to keep Members informed of matters relating to the work of the Committee, but where no decisions from Members are needed

1. Why has this come to scrutiny?

- 1.1 In 2021, the Council employed two new Climate Emergency Officers to support its ambition to become a net zero carbon Council and Borough by the year 2030. The Climate Emergency team is presenting this report to the Overview and Scrutiny Committee, to offer an oversight of work undertaken to date and to make known the proposed priority actions for the coming year.
- 1.2 The priorities and actions of the Climate Emergency team are transparently presented here, based on the understanding that there is cross-party support for local action to help tackle the climate emergency and therefore, positive input and scrutiny of the proposals by this committee is welcome.

2. Summary of the Issue

- 2.1 As the recently published Climate Emergency Action Plan (CEAP) is significantly relevant to Corporate Priority 3: 'Achieving a cleaner and greener sustainable environment for residents and visitors', the Climate Emergency team wishes to provide the opportunity for this committee to provide collective input, ensuring that all decisions are transparently made or challenged where appropriate, with carbon reduction considerations being paramount.
- 2.2 There is a need for greater understanding that reaching net zero will be incredibly challenging. The chances are that we will fall short, but we must continue to be ambitious to maximise the chances of getting as close as we can to the council's stated ambition. The entirety of the council must play a part in mitigating our contributions to climate change and a cultural shift is clearly needed to ensure **all** decisions take climate implications seriously into consideration. On top of this, CBC will require support and change from all those living and working in Cheltenham, as well as businesses and partner organisations like the County Council and the National Health Service.
- 2.3 For a significant reduction in our carbon footprint, a shift away from non-renewable energy sources, such as gas, will be an absolute priority. This transition is likely to lead to increased revenue costs as a result of the current energy crisis. Residents and businesses of Cheltenham have experienced utility bill price increases of up to 400%, and the Council has not been excluded from this pressure. To help mitigate this, we will all need to change the way we live and work in order to reduce our

consumption and the deployment of renewable energy generation opportunities will have to be prioritised.

3. Summary of evidence/information

3.1 To date, the Climate Emergency team has made some significant strides towards understanding the scale of the net zero 2030 target and on delivering key actions in the CEAP. Some of the key achievements are outlined below:

- Publication of the 'Climate Emergency Action Plan: Pathway to Net Zero' which sets out the key steps needed to achieve the 2030 goal.
- Development of a Climate Supplementary Planning Document to help drive change within the construction and retrofit industry – this has been out to public consultation and responses are currently being considered.
- Approving the use of HVO (hydrotreated vegetable oil) fuel for the Ubico refuse fleet, to reduce current diesel-generated emissions by up to 90%.
- Installing over 200 electricity and gas sub-meters across our general fund property portfolio, to more accurately measure the council's energy use (electricity and gas), which will underpin the development of a work programme to reduce our consumption. Critically, this will also help to mitigate the impact of rising energy costs, which are projected to be significantly higher than originally budgeted for in 2022-23, primarily as a consequence of the war in Ukraine.
- The creation of the CheltenhamZero partnership, which already has over 80 Cheltenham-based businesses and community organisations signed up to our shared ambition to reduce carbon emissions.

3.2 Looking ahead to the next 12 months, the Climate Team will prioritise reducing the direct energy consumption of CBC and its closest delivery partners. There is a direct link between energy consumption and carbon emissions, so with the higher costs resulting from the current energy crisis, it is imperative that we take action now. Key priorities will be:

- Introducing a socio-environmental impact assessment tool, to ensure that projects and policies being delivered either directly or indirectly by CBC support social well-being and are as environmentally sustainable as possible.
- Development of an energy policy and a behaviour change programme to actively reduce CBC's energy consumption.
- Working with county partners on the planned 'Innovate to Renovate' project, which will look to support households to retrofit their homes with improved energy efficiency and renewable energy generation measures. This will have the added benefit of helping households to become more resilient to the uncertainties of the current energy market and help to mitigate the likely surge in fuel poverty which has already taken place and is likely to worsen later this year.
- Assessing the feasibility of introducing a Heat Network in the town, to provide an alternative to gas as the means by which the majority of buildings are

currently heated (we have **Page 13** red funding from the Department for Business, Energy & Industrial Strategy (BEIS) to help support this work).

- Exploring investment opportunities and potential funding strands, one of which will be the recently approved £10 million capital budget to support 'Cheltenham's Green Deal', which could be used to provide renewable energy generation schemes on CBC-owned property and land assets. This has the potential to significantly reduce CBC's own carbon footprint.
- Working collaboratively with Gloucestershire County Council (GCC) and other partners to provide EV charging points to support residents and visitors in Cheltenham move away from fossil-fuel powered vehicles.
- Driving the wider adoption of the CheltenhamZero Partnership across our businesses, voluntary sector and residential communities, influencing behaviour change, collaboration and the sharing of information and best practice.

4. Next Steps - possible next steps for the committee to consider eg potential witnesses, further report, site visit etc.

- 4.1** Whilst we have made an internal assessment of the authority's Scope 3 related emissions, it is becoming increasingly clear that this is likely to be a considerable underestimate. It may be advisable to have these emissions assessed independently, to help ensure transparency as we seek to persuade others to effectively tackle their carbon emissions. Without soundly based emissions data, our ability to effectively prioritise actions and mitigation schemes will be undermined.
- 4.2** A decision will be needed in due course as to whether we should proceed further with the development of a local heat network. In due course, there is likely to be significant up-front financial investment available for this from central government and the initiative is likely to be backed by legal requirements to make it mandatory to connect new buildings to a heat network where one is available.
- 4.3** Any transition to low or zero carbon emissions vehicles is unlikely to reduce the number of vehicles on the road, or necessarily improve air quality to the extent required (particulates are still generated from tyre-road abrasion). Many of the existing problems associated with personal transport such as cluttered streets and congestion are likely to remain, or intensify. There is also a significant up-front carbon cost associated with the production of new vehicles.
- 4.4** Our approach to EV charge point installation will also need careful consideration and greater effort will need to go into prioritising a transition to active or shared travel options. Greater public understanding of the scale of the ambition in relation to this is needed, as well as support in campaigning for behaviour change.
- 4.5** Serious consideration will need to be given to the current staffing capacity of the Climate Emergency team, for it to meet the level of ambition required by the CEAP, notwithstanding the parallel need for all staff to consider the impact of their services on the authority's carbon footprint.

Contact Officer

Laura Tapping, Climate Emergency Programme
Officer, 01242264263,
laura.tapping@cheltenham.gov.uk

Accountability

Cllr Alisha Lewis, Cabinet Member for Climate
Emergency

Information/Discussion Paper

Overview and Scrutiny - 6th June 2022

Follow-up to 2020/21 O&S Review

This note contains the information to keep Members informed of matters relating to the work of the Committee, but where no decisions from Members are needed.

1. Why has this come to scrutiny?

- 1.1 In 2019, the Overview and Scrutiny Committee commissioned Campbell Tickell to assess the current arrangements and ways of working in the context of the Statutory Guidance, and make recommendations about how the committee could be more effective and how resources could be better focused or increased.
- 1.2 Campbell Tickell presented their initial findings in January 2020, before submitting their final report in February 2020, including a range of recommendations.
- 1.3 The O&S Committee accepted the recommendations and established a task group to devise an action plan in response. The task group's final report, outlining responses to each of the recommendations, was approved by O&S at its meeting on 7th June 2021.
- 1.4 This discussion paper follows up on the task group's responses to the

recommendations a year on, in order to update Members and to ensure that the committee continues to function in a way that is consistent with what was agreed last year.

2. Summary of the Issue

- 2.1** All of the recommendations except 5 and 16 have been implemented.
- 2.2** Recommendation 5 (the requirement for the Leader of the Council to attend every O&S meeting and deliver a briefing) was initially implemented but was changed in 2022 at the request of the Chair. The Leader is still consulted in advance of every meeting to see if she has anything to report or circulate to Members, but this is not mandatory. O&S Members are able to request that the Leader attend the next meeting to brief them on a particular topic if it is of interest to the committee.
- 2.3** Recommendation 16 (the introduction of an action tracker so that all decisions and actions made by the committee can be tracked at each meeting) is not yet implemented, but will form part of the Clearview rollout across the whole council and will be overseen by Democratic Services. The Executive Director People and Change updated O&S on the progress of Clearview at the 28th March 2022 meeting, with an expected timescale of up to 18 months for full implementation.

3. Summary of evidence/information

- 3.1** The full list of recommendations is attached at **Appendix 1**, with any notes and updates highlighted in the right-hand column.

4. Next Steps - possible next steps for the committee to consider, e.g. potential

witnesses, further report, site visit etc.

4.1 No further steps are required, other than for the committee to continue to adhere to the recommendations as agreed.

4.2 Recommendation 16, relating to the action tracker, is to be implemented over the next 18 months as the Clearview system is rolled out across the whole council.

Background Papers	O&S, 24 th February 2020: Scrutiny Review from Campbell Tickell and appendices O&S, 7 th June 2021: Scrutiny Task Group Review – O&S Review Covering Report and appendices
Appendices	Appendix 1: Full list of recommendations agreed in June 2021, as updated in May 2022
Accountability	Executive Director People and Change, Darren Knight
Contact Officer	Harry Mayo, Democracy Officer, 01242 264211, harry.mayo@cheltenham.gov.uk

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CAMPBELL TICKELL RECOMMENDATION	TASK GROUP AGREED ACTION	TARGET FOR COMPLETION	PROGRESS AS OF MAY 2022
<p>Recommendation 1: Develop and agree a single, clear and measureable definition of the role and purpose of the committee, used consistently in all documentation</p>	<p><i>The Overview and Scrutiny have statutory powers to scrutinise decisions the executive is planning to take, those it plans to implement, and those that have already been taken or implemented. The Overview and Scrutiny committee can enable improvements to be made to policies or the implementation of those policies and also have an important role to play in developing policy and improving performance.</i></p> <p><i>The Overview and Scrutiny Committee will:</i></p> <ul style="list-style-type: none"> • <i>Provide constructive ‘critical friend’ challenge to the executive;</i> • <i>Amplify the voices and concerns of the public;</i> • <i>Be led by independent people who take responsibility for their role; and</i> • <i>Drive improvement in public services in Cheltenham.</i> 	<p>JUNE 2021</p>	<p>Single definition of O&S published as part of scrutiny guides and on the main committee page.</p> <p>COMPLETE</p>
<p>Recommendation 2: Develop a specific role description for the committee chair to include skills, attributes and key responsibilities</p>	<p><i>The Chair plays a leadership role on a scrutiny committee as they are largely responsible for establishing its profile, influence and ways of working. The Chair should possess the same attributes as those outlined for the wider membership of the committee (paragraph x), as well as having the ability to lead and build a sense of teamwork and consensus among committee members.</i></p> <p><i>Specific skills include:</i></p> <ul style="list-style-type: none"> • <i>A good understanding of the strategic importance of the scrutiny function within the council</i> • <i>A clear understanding of the terms of reference for the committee</i> • <i>Advanced chairing skills</i> • <i>Advanced communication skills (public speaking, listening and questioning)</i> • <i>The ability to weigh-up evidence and make recommendations based upon that evidence</i> • <i>Be fair and balanced, ensuring the objectivity of the committee</i> 	<p>JUNE 2021</p>	<p>Role descriptions for both Chair and Members adopted by the committee, and forming the basis of induction training.</p> <p>COMPLETE</p>

- *Having an understanding of the challenges facing the overview and scrutiny function*
- *Being able to cultivate constructive relationships with the executive, senior officers and partners*
- *Being a champion of the scrutiny function*

Their key responsibilities will include:

- *Ensure the committee focusses on matters of strategic importance or concerns of the public, where a trend exists*
- *Develop a clear understanding of the terms of reference for the committee*
- *Preside over the agenda and work plan setting process*
- *Encourage effective contributions from all members of the committee and constructive challenge of decisions makers*
- *Ensure the committee fulfils its responsibilities effectively by working with officers to identify training needs as required*
- *Report to Council at least once a year, or as required*
- *Exercise their right as Chair of overview and scrutiny to call-in decisions, waive the right to call-in and agree special urgency requests, where necessary*

It is noted that the chair would be offered support and appropriate training, as necessary.

The task group also agreed that it would be helpful to have a general role description for committee members:

The Overview and Scrutiny Committee will, unless agreed by Council, reflect the political proportionality (make-up) of the council.

Members of the executive cannot be members of scrutiny.

	<p><i>Members should be able to act impartially, to work as part of a group and be committed to improving public services in Cheltenham. They will require listening and questioning skills and some experience of risk and project management would be beneficial.</i></p> <p><i>Members will be offered induction training when they take up their role, so that they have clarity as to the purpose of their role and the remit of Overview and Scrutiny and ongoing training, so that they can carry out their responsibilities effectively.</i></p>		
<p>Recommendation 3: Consider how members of the committee can be suitably supported and trained to be skilled and effective in their role and clearly understand the purpose of the committee and their contribution to it</p>	<p><i>Once agreed, the committee definition will provide a clear understanding to the purpose of the committee and how members should contribute to it.</i></p> <p><i>The brief outline of committee membership will make clear the necessary attributes that are required of members that sit on the committee.</i></p> <p><i>Induction training will be offered to all new members, as well as existing members that feel that they would benefit from a refresher.</i></p> <p><i>Ongoing training has always been offered, but there will be a regular discussion about training needs as part of the informal de-brief at the end of each meeting.</i></p>	<p>JUNE 2021</p>	<p>Induction session for new members scheduled for 6th June 2021, also open to existing members who feel they would benefit from a refresher.</p> <p>COMPLETE</p>
<p>Recommendation 4: Arrange focused training for all members, perhaps within a scheduled meeting, specifically on how to be an effective Overview and Scrutiny Committee member. Possible areas for training include how to promote and build visibility of scrutiny, and how to effectively challenge and scrutinise information and decisions</p>	<p><i>The committee will decide if and what training members would benefit from based on any gaps in knowledge or skills, as part of the informal de-brief that will be scheduled at the end of each meeting.</i></p> <p><i>Any training could then be held within a scheduled meeting, though this would have to be decided upon prior to agenda items being scheduled as there have been previous complaints about adding these sessions on to a meeting with an already full agenda.</i></p>	<p>COMPLETE</p>	<p>See above.</p> <p>Members may also highlight areas where they feel training would be useful during the informal debrief at the end of each meeting.</p>

<p>Recommendation 5: Introduce a formal feedback loop/link from Cabinet to Overview and Scrutiny Committee to make best use of the council leader's attendance at committee</p>	<p><i>The Leader is advised that written updates, even a few bullet points, are now mandatory in advance of the meeting and members will be invited to ask for information on specific topics in upcoming briefings.</i></p>	<p>COMPLETE</p>	<p>Leader briefing made non-mandatory in 2022 at the request of the Chair, though she is consulted prior to every meeting to see if she has anything to report.</p> <p>Members may also request an update from the Leader on particular topics of interest.</p>
<p>Recommendation 6: Review and determine how enquiry topics are to be identified; should they be focused on the delivery of the council's corporate plan? This would make better use of finite resources and help negate possible tension between Cabinet and the committee</p>	<ul style="list-style-type: none"> • <i>Is it a corporate priority?</i> • <i>Is it an issue that whilst not a corporate priority, is of concern to a number of residents; is there a sufficient degree of representation?</i> • <i>Does the committee have any influence, or is another committee/body better placed to scrutinise the issue?</i> • <i>Would the topic be better served as a seminar, task group, briefing, etc.?</i> 	<p>JUNE 2021</p>	<p>Chair's group looks at Forward Plan to identify topics of interest for the committee to look at, taking into account corporate priorities.</p> <p>Relatively long lead-in timetable for reports to O&S allows for flagging up cases where the topic could be better scrutinised another way.</p> <p>COMPLETE</p>
<p>Recommendation 7: Consider how the Chair and committee members can extend the committee's visibility within the council</p>	<p><i>The committee produce an annual report which summarises the accomplishments of the O&S Committee from the previous year and this is presented at Council.</i></p> <p><i>Invitations to attend and participate, are routinely extended to the wider membership of the council, where topics are of borough-wide interest.</i></p> <p><i>Meetings and specific agenda items where applicable, are promoted on social media by the Comms Team.</i></p>	<p>COMPLETE</p>	<p>The 2020/21 O&S Annual Report was noted by Council on 18th October 2021.</p> <p>The 2021/22 report is due to go to Council on 17th October 2022.</p>
<p>Recommendation 8: Although dedicated resource to the committee has improved and is valued, general officer support needs to be better focused and respect demonstrated for the</p>	<p><i>The dedicated resource to the committee by the Democracy Officer continues, and this is welcomed by members.</i></p> <p><i>The involvement of the Executive Director People & Change has resulted in positive change in terms of the commitment of officers more generally, to the scrutiny process.</i></p>	<p>COMPLETE</p>	<p>Democratic Services and the Executive Director People and Change continue to support the committee.</p>

role and value of the committee			
Recommendation 9: All members should take ownership of their contribution at meetings, including reading briefing notes in full	<p><i>Late reports are by exception only and with officers advised that reports should be no more than 4 sides, meaning timely publication of good quality reports.</i></p> <p><i>Reports are also being taken as read, with the Chairman reminding members about the objective for each item and an introduction from officers with a focus on key points only, or specifically what they want from the committee. This means that members need to have read the papers beforehand.</i></p> <p><i>The Chair will invite all members to contribute and members are expected to respect the questions and opinions of others.</i></p>	COMPLETE	<p>Only 3 substantive reports have been published 'to follow' since this was agreed in June 2021.</p> <p>(Municipal Offices options appraisal at 4th October 2021 meeting and Budget Proposals and Asset Management Strategy reports at 17th January 2022 meeting)</p>
Recommendation 10: Report writers and presenters need to be given clearer briefs, expectations and time frames – and this needs to be robustly adhered to and managed by the Chair	<p><i>Report writers and presenters are given guidance on the objective for each item and any specifics they need to cover in their paper, as well as being asked to provide as much information as is needed, without exceeding 4 sides.</i></p> <p><i>They are also given an estimated start time, definitive time limit and reminded that any introduction should be limited to 5 minutes, with the remaining time being dedicated to question and comments from members.</i></p> <p><i>With assistance from the Democracy Officer, the Chair will monitor timings and where necessary, remind members to refrain from repeating one another, keep to topic and be succinct.</i></p>	COMPLETE	<p>Report authors provided with guidance where necessary.</p> <p>Role of Chair (see recommendation 2) key to ensuring that member discussion remains on topic.</p>
Recommendation 11: Consider introducing a maximum page limit for reports with use of appendices by exception	<p><i>Report authors are given guidance on the objective for each item and any specifics they need to cover in their paper, as well as being asked to provide as much information as is needed, without exceeding 4 sides. This would be amended to include advice on the inclusion of appendices, only where necessary.</i></p>	COMPLETE	<p>Time limits followed, report authors provided with guidance where necessary.</p>
Recommendation 12: Consider training for officers on PowerPoint presentation in order to maximise the benefit obtained by the committee	<p><i>PowerPoint training for officers will be arranged by the end of June.</i></p>	JUNE 2021	<p>Officer presentation training (both basic and advanced sessions) led by Russell-Anderson Williams took place in July 2021.</p>

			COMPLETE
Recommendation 13: The Chair should sense-check all papers before dispatch	<p><i>This was unworkable and considered somewhat unnecessary given the improvements of the last year and the positive feedback on the quality of recent reports.</i></p> <p><i>The committee will continue to give feedback, including constructive criticism and the Democracy Officer will provide support where necessary, referring officers to good examples of reports.</i></p>	N/A	
Recommendation 14: Ensure that all committee members are encouraged to contribute and feel comfortable doing so	<i>A clear and concise definition for the committee, along with updated guidance and member training, will provide clarity to members as to the remit of the committee and their role, resulting in members who have the confidence to make comments or ask questions.</i>	COMPLETE	See recommendation 1
Recommendation 15: Introduce a front cover sheet for each committee report/agenda item to provide clarity on the purpose of the report, why it is coming to committee and what action the committee is being asked to take. This should be made available to report authors after agenda planning meeting. The Chair should use this to 'top and tail' each agenda item at meeting and can also be useful for minutes.	<i>The objective for each item will continue to be included on the agenda and the Chair will continue to remind the committee of this objective, as part of his introduction to each item.</i>	COMPLETE	The objective for each item appears in advance on the workplan, any changes to this suggested by the officer are reviewed by the Chair first
Recommendation 16: Introduce an action tracker so that all decisions/actions made by the committee can be tracked at each meeting. This should also include tracking of recommendations to Cabinet or other committees/groups	<i>The Clearview system would be used to monitor and track any recommendations.</i>	POST JUNE MEETING	To form part of the Clearview rollout across the whole council over the next 18 months (as discussed at 28 th March 2022 meeting). Democratic Services to take responsibility for recording actions.
			IN PROGRESS

<p>Recommendation 17: Re-order agenda (recognising issues with public attendance) between items for scrutiny and items for overview in order to make better use of meeting time and member energy</p>	<p><i>External guests or topics of public interest will continue to be scheduled at the start of the agenda and because the public are excluded for exempt business, these items will continue to be scheduled at the end of the agenda.</i></p>	<p>COMPLETE</p>	<p>External guests and topics of public interest prioritised on agenda – e.g. 23rd November 2021 meeting on NHS Trust</p> <p>All exempt items scheduled at the end of the agenda.</p>
<p>Recommendation 18: Re-introduce maximum meeting time of two hours, attending carefully to agenda planning, quality of reports, length of presentations, management of external speakers, etc</p>	<p><i>The two hour limit has been re-introduced. The agenda setting meeting gives focus to the length of the agenda, Officers are given clear advice as to timings and the Chair takes a far more proactive role in managing these within the meeting.</i></p>	<p>COMPLETE</p>	<p>Two-hour limit followed at all meetings since it was agreed, except 5th July 2021 meeting</p>
<p>Recommendation 19: Introduce a wrap up session at the end of each meeting to consider 'positives and negatives' from meeting</p>	<p><i>An informal de-brief (for members only) will be scheduled at the end of each meeting. This will be an opportunity for the committee to reflect on what has gone well and identify any opportunities for improvement or possible training needs. The de-brief itself will be a short discussion only and the chairs group will consider any issues in more detail.</i></p>	<p>COMPLETE</p>	<p>Informal debrief on the agenda at every meeting since it was agreed, taking place after the live stream has ended.</p>

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GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE (GEGSC)**REPORT TO O&S OF THE MEETING HELD IN SHIRE HALL ON TUESDAY 31ST MAY 2022****Background**

Some years ago, the **Gloucestershire Economic Growth Steering Committee (GEGSC)** was created to enable the six Districts and GCC to come together to agree the strategic priorities across the county. As you can imagine, having six District councils competing against each other trying to attract National funding was not entirely successful, particularly when National Govt is trying to find every excuse not to spent money.

The work of this Joint Committee is scrutinised by the **Gloucestershire Economic Growth Scrutiny Committee (GEGSC)**. This scrutiny committee has County Council members plus six District Councillors, one from each of the six Districts.

Meetings in May 2022

The Agenda and papers for the GEGSC meeting can be found here:

<https://www.gloucestershire.gov.uk/council-and-democracy/online-meetings/gloucestershire-economic-growth-scrutiny-committee-tuesday-31-may-2022-1000-am/>

The recording of the meeting is here:

https://gloucestershire.public-i.tv/core/portal/webcast_interactive/673325

Normally I would summarise the meeting, but it is so jam-packed full of information, I would just suggest you watch the meeting. In particular:

[2:30seconds in] Cllr Tony Dale Chair of the GEG Steering Committee (who was attending virtually) who gives a very succinct report of the happenings at the Steering Committee held on 19th May. Highlights included an update on the decisions made about:

- The new low carbon & skills centre
- The central Gloucestershire Mass transit Scheme
- The GEGSC's response to the Transport decarbonisation plan.

The questions/debate starts at 7minutes 30 seconds, and there is then a description of the Transport Decarbonisation plan. (The GEGSC joined the Environment Scrutiny Committee for essentially the same presentation earlier in the month. Links to all the background detail are towards the end of this report.)

At 10:00 minutes in, there is discussion of electrification of local railways, other railway improvements and Luisa's Transport De-Carbon presentation. Essentially, nearly 50% of County CO2 emissions are transport related.

The main meat of the Scrutiny meeting starts 22 minutes in. This is a presentation from two developers about the pros and cons of MMC. (Modern Methods of Construction) A previous

presentation had been from manufacturers of MMC, extolling the benefits. This presentation delves into the practicalities of building houses using these methods. It's worth highlighting that the Govt's interest in MMC, is that it speeds up the build process. (Or at least it has the potential so to do!)

This presentation, should be of particular interest to those Members on Planning.

Cllr Paul McCloskey
Charlton Kings
07976 736 079

5th June 2022

Links to the various papers and meeting recordings

The scrutiny meeting follows on from the meeting of the Steering Committee which met on Thursday 19th May. Link to papers and video here:

<https://www.gloucestershire.gov.uk/council-and-democracy/online-meetings/gloucestershire-economic-growth-joint-committee-thursday-19-may-2022-1000-am/> But I would highlight the following items from the Joint Committee which give a good indication of the wide range of activity being considered at County level:

7. [SEDF Bid - Low Carbon and Skills Training](#)

[Centre](#)  PDF 111 KB

To consider the funding request.

Additional documents:

- [SEDF Bid Assessment - SOG Feedback - Berkeley Low Carbon Training Centre May 2022](#) , item

7  PDF 49 KB

8. [SEDF Bid - Central Gloucestershire Mass Transit](#)

[Scheme](#)  PDF 90 KB

To consider the funding request.

9. [SEDF Bid - The Royal Agricultural University's](#)

['Innovation Village' project](#)  PDF 114 KB

To consider the funding request.

Additional documents:

- [35332B RAU 3ppA4 InnovationVillage Flyer v4](#) , item 9.  PDF 3 MB

- [SEDF Bid Assessment - SOG Feedback - RAU University Gate May 2022 , item 9](#)  PDF 47 KB

Information Reports

10. Gloucestershire Economic Growth Scrutiny Committee Update.

11. [UK Shared Prosperity Fund](#) PDF 75 KB

To consider an information report on the UK Shared Prosperity Fund, including opportunities for Gloucestershire.

12. [Transport Decarbonisation](#) PDF 470 KB

To receive a presentation on transport decarbonisation.

Additional documents:

- [Transport decarbonisation presentation , item 12](#)  PDF 4 MB

Item 12, Transport Decarbonisation covers the same ground as the presentation given on 24th May to a special joint meeting of the Environment and Economic Growth scrutiny committees. Link to meeting here:

<https://www.gloucestershire.gov.uk/council-and-democracy/online-meetings/environment-scrutiny-committee-tuesday-24-may-2022-1000-am/>

The Sustainable Transport presentation starts about 9 minutes 45 seconds in. If you have two screens available, you can get Luisa's PowerPoint presentation up on the bigger screen, whilst watching the actual presentation on your laptop.

One recurring item, which is always towards the end of the scrutiny group's meeting is the Director's Report. Tucked away within it is a wealth of information about ongoing activity. It is well worth a glance, particularly if you are interested in cycling infrastructure. Link here: <https://glostext.gloucestershire.gov.uk/documents/s81702/Executive%20Directors%20Report%20EEI%20Scrutiny%20-%20May%202022.pdf>

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Overview and Scrutiny Committee work plan – 2022

Item	Objective	What is required?	Author/presenter
Monday 6 June 2022 (deadline: 25 May)			
Climate change	To look at CBC’s climate change initiatives and the relevant Cabinet/Council decisions in the near future, measuring outcomes and addressing risks	Discussion paper	Alexandra Wells (Climate Emergency Project Support Officer), Laura Tapping (Climate Emergency Programme Officer)
Digital platform implementation/customer access	Update on the implementation of the digital platform	Discussion paper	Darren Knight (Executive Director People and Change), Sanjay Mistry (Programme Manager)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Harry Mayo (Democracy Officer)
End of year performance review (EXEMPT)	Consider the end of year performance: have we achieved what we set out to, and if not, why?	Discussion paper	Darren Knight (Executive Director People and Change), Ann Wolstencroft (Program Manager, HR)
Monday 4 July 2022 (deadline: 22 June)			
Solace	Update on performance of this service	Discussion paper	Bernadette Reed (Senior Environmental Health Officer)
Air Quality Management Plan and general update	Update on the AQMA’s progress	Discussion paper	Gareth Jones (Senior Environmental Health Officer), GCC representative?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Karen Watson (Environmental Partnerships Manager), Cllr. Iain Dobie (Cabinet Member Waste, Recycling and Street Services)
Business continuity	Consider the robustness of CBC business continuity arrangements in the event of a cyber incident, and update the cyber business continuity plan (EXEMPT)	Discussion paper/FAQ responses	Darren Knight (Executive Director People and Change),

Overview and Scrutiny Committee work plan – 2022

			Ann Wolstencroft (Program Manager, HR) John Chorlton (Chief Technology Officer, Publica)
Golden Valley update	Detailed look at finances, outcomes etc. (EXEMPT)	Discussion paper	Tim Atkins (Managing Director Place and Growth)
Monday 1 August 2022 (deadline: 20 July)			
Counter Fraud Unit Partnership	Performance review, data and analysis (exempt?)	Discussion paper	Emma Cathcart (Head of Service, Counter Fraud Unit)
SWAP (South West Audit Partnership)	Performance review, data and analysis (possibly exempt due to commercial sensitivity)	Discussion paper	David Hill (Chief Executive, SWAP)

2022/23 meeting dates:

- 5th September 2022 (*deadline 24th August*)
- 3rd October 2022 (*deadline 21st September*)
- 31st October 2022 (*deadline 19th October*)
- 16th January 2023 (*deadline 4th January*)
- 27th February 2023 (*deadline 15th February*)
- 17th April 2023 (*deadline 5th April*)
- 5th June 2023 (*deadline 24th May*)
- 3rd July 2023 (*deadline 21st June*)

Overview and Scrutiny Committee work plan – 2022

Items for future meetings (date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face?	To be scheduled once SWOT has been concluded	Tracey Birkinshaw (Director of Planning) and Chair of Public Art Panel
No Child Left Behind	What have we done well, and how can it be improved in the future/is it correctly resourced?	TBC	Richard Gibson (Strategy and Engagement Manager), Cllr. Flo Clucas (Cabinet Member Safety and Communities)
Minster Exchange	Project learning, benefits realisation. Is it generating the occupancy/income we expected, and if not what are we doing about it?	May 2023	Jane Stovell (Project Manager), Bruce Gregory (Workshop Group), Mark Sheldon (Director of Corporate Projects), Paul Jones (Executive Director Finance and Assets)
North Place and Portland Street	Update on these sites (EXEMPT)	When it proves timely	Paul Jones (Executive Director Finance & Assets)
Scrutiny Task Group update	Update from the STG on Tackling Multiple Deprivation after six months	Six months after STG begins	STG Chair, Richard Gibson (Strategy and Engagement Manager)
Christmas Ice Rink	Possible: evaluating the 2021 ice rink and looking ahead to its return in December	Discussion paper	Tracey Birkinshaw (Director of Planning), Helen Mole (Head of Place Marketing and Inward Investment)
Social Housing White Paper	What preparation is being done to ensure compliance with reference risks? Has self-assessment against this been undertaken?	September	Martin Stacy (Lead Commissioner – Housing Services)
CBH responsive repairs service	What is working well and not so well, plans to improve and how value for money is demonstrated, with benchmarking with the social housing sector	September	Steve Slater, Emma Wall, Stafford Cruse
Building Control	Performance review (possibly exempt due to commercial sensitivity)	towards end of 2022	Ian Smith (Building Control Manager)
Municipal Offices (EXEMPT)	Update on progress with the Municipal Offices	end of 2022?	Emma Morgan (Project Manager), Paul Jones (Executive Director Finance and Assets)
Public annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations?	October	Jan Britton (Managing Director), Sally Walker (Chair)

Overview and Scrutiny Committee work plan – 2022

Gloucestershire Airport (EXEMPT)	Following on from 28th March GCC meeting : looking at GAL's financial sustainability, both in relation to recent improvements and in the long term	January 2023	Karen Taylor (Managing Director), Mike Morton (Chair) invite Chair of Gloucester City O&S
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Annual Items		
Budget proposals for coming year	January	Chair of the Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate their annual report in advance)	September	P&CC
Publica annual report	October	Jan Britton (Managing Director), Bill Oddy
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager

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